

Colorado Airport Operators Association

Conference Committee Meeting Agenda

Monday, Dec. 8th, 2025

1:00 pm – 2:00 pm

Virtual - Erinn Hoban is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/83950604372?pwd=hbxmzgsm7Elr5otB1QAwk94crF1cZ3.1>

Meeting ID: 839 5060 4372

Passcode: 13331

Attendance: Greg Pedroza____, Jared Bass__, Sydney Boyd____, , Alex McKean_X_,
Josh Miller__, David Reid_____, Lauren Wiarda ____X__

Also in attendance: Erinn Hoban_X_,

Call to Order and Attendance

Discussion on the agenda and noted that some attendees were missing. Erinn mentioned they would wrap up the meeting soon and bounce ideas off the remaining attendees. The group also briefly touched on the need to identify airports for a roundtable discussion, but no concrete decisions were made.

2. 2026 Spring Conferences

- Pueblo
 - o Spring Hill Suites – 60 rooms at \$159.00
 - o Courtyard Marriott – 70 rooms at \$169.00
 - ♣ The links are available for booking.
 - o Pueblo Convention Center
 - ♣ [Floor Plan](#)
 - ♣ [Menu](#)

3. Winter Conference Update

- o AGENDA!
 - ♣ Need ideas
 - ♣ Need contacts for who to speak on ideas
- o [Initial budget](#) - Currently \$16,650 raised
 - ♣ 35 member tickets
 - ♣ 5 non-member tickets
 - ♣ 5 exhibitor booths
 - ♣ 9 legislative reception tickets
 - ♣ \$6500 in Sponsorships
- o [Floor Plan](#) - Working with hotel on space

4. Winter Conference Agenda ideas – Open Discussion

Below are notes from the last meeting.

- Legal update - Den Reimer – Dylan is checking with him.
- Development of executive hangers/new airport development guidelines.
- Managing your expectations of construction projects around federal funding.
 - **This needs to be refined, please help.**
 - o Design, bid, build, and how to plan on this when the funding isn't going to come through quickly.
 - o Federal wage rates change between bid and contract.
 - o Navigate potential red flags on how this could work.
 - o Send this top out to the membership to see who would like to speak on this?

Airport Projects and Federal Changes

The group discussed potential topics for an upcoming presentation, with a focus on federal changes affecting airport projects. They explored the idea of an "airport roundtable" but agreed it needed a better name and more speakers. Lauren suggested involving Centennial Airport to discuss their tower renovation project, while Erinn emphasized the importance of addressing current industry challenges. The group decided to wait until the upcoming board meeting on Friday to gather more ideas and potential speakers from around the state.

- CDOT resources that aren't utilized.
 - o This could be an entire session or part of CDOT recap.
 - o Leaving this to Todd Green to decide if this can be pulled into the CDOT recap.
 - o CDOT recap would become a larger time slot if it were combined

- Airport "Round Table" - *touch base, show and tell, Airports in Focus*
 - o Opportunity for airports to share success stories in quick structured roundtable sessions.
 - o Please see the attached document on how I see this work. This also has an email template to get this information
 - o List of airports to send this too – COS, ASE, TODD Green, development, Centennial tower rebuild,

Airport Roundtable Session Planning

The group discussed potential topics for upcoming airport roundtable sessions, with Erinn planning to meet with Todd Green on Wednesday for input on interesting projects. They explored ideas including Colorado Springs' terminal developments, Centennial's database implementations, and a session on managing expectations through construction projects and federal funding. Erinn noted that the database topic could be particularly relevant for the spring session, while the construction project management topic needs further refinement and potential speakers identified.

Spring Ideas

- Aviation business park standards - Hayden has done it/ EGE needs it/Ogden airport is doing it.

-Managing your expectations of construction projects around federal funding.

- Workforce screening implantation – Breakout – As we have a few airports doing this process in the next few years.

- Tracking programs for small and large airports. Case study with Centennial and 1200AERO asking for data on Medical/fire or other emergency services to combat noise

5. Other New Business

- Membership update –Membership dashboard is working great. I'd love for more updates through the website.
- Communication for the conference. - How many emails? LinkedIn

6. Next Meetings

Jan 8th 2-3:30 pm – Zoom

Next steps

- Erinn: Reach out to airports (including those suggested by Alex and APA) for participation in the airport roundtable/session
- Erinn: Discuss airport roundtable/session ideas with Todd Green during Wednesday's meeting and gather suggestions for additional airports/projects
- Erinn: At Friday's board meeting, solicit input from board members on potential speakers for the construction projects/federal funding session and the airport roundtable
- Erinn: Finalize and distribute the agenda for the winter conference